

MINUTES
CITY COUNCIL OF THE CITY OF LA HABRA
ADJOURNED REGULAR MEETING
&
REGULAR MEETING

Monday, July 19, 2021

APPROVED: These Minutes were approved on August 2, 2021.

ADJOURNED REGULAR MEETING: Canceled

REGULAR MEETING 6:30 P.M.:

CALL TO ORDER: Mayor Espinoza called the Regular Meeting of the City Council of the City of La Habra to order at 6:30 p.m. in the City Council Chamber, located at 100 East La Habra Boulevard, La Habra, California.

INVOCATION: Assistant City Attorney Collins

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Medrano

COUNCILMEMBERS PRESENT: Mayor Espinoza
Mayor Pro Tem Medrano
Councilmember Gomez

COUNCILMEMBERS ABSENT: Councilmember Shaw (excused absence)
Councilmember Simonian (excused absence)

OTHER OFFICIALS PRESENT: City Manager Sadro
Assistant City Attorney Collins
City Clerk Swindell
Assistant City Clerk Barone

CLOSED SESSION ANNOUNCEMENT: None

PROCLAMATIONS/PRESENTATIONS:

Mayor Espinoza invited City Council with her in front of the dais to assist her in presenting the proclamation and Certificates of Recognition.

1. RECOGNITION OF LA HABRA HIGH SCHOOL VARSITY BASEBALL TEAM ON ITS CIF STATE REGIONAL CHAMPIONSHIP

City Council recognized:

- La Habra High School Varsity Baseball Team Coach Jack Brooks, La Habra High School Principal Matt Eeles; and the baseball team who had been recognized on the steps outside City Council Chamber prior to the City Council meeting including a Certificate of Recognition from Congresswoman Young Kim; and
- La Habra High School Varsity Cheer Coach Allison Marisy and Hannah the Varsity Song Coach; and the cheer and song teams who had been recognized on the steps outside City Council Chamber prior to the City Council meeting, on their recognition at the National Cheer Championships.

2. RECOGNITION OF THE GONZALES FAMILY AS THE 2021 BEAUTIFICATION COMMITTEE AWARD RECIPIENT

City Council and Beautification Committee Members Nicole Aiello, Sam Kotob, Manuel Munoz, Elizabeth Otero, and Lavenia Wilson presented the Gonzales Family with a Certificate of Recognition, a yard sign as the 2021 Beautification Committee Award Recipient, and a Certificate of Recognition from Congresswoman Young Kim.

3. RECOGNITION OF DEPUTY DIRECTOR OF COMMUNITY & ECONOMIC DEVELOPMENT CARLOS JARAMILLO FOR HIS YEARS OF SERVICE AND RETIREMENT

City Council recognized and presented Deputy Director of Community & Economic Development Carlos Jaramillo with a City Proclamation for his years of service and retirement, and a Certificate of Recognition from Congresswoman Young Kim. Carlos Jaramillo introduced his family members.

4. RECOGNITION OF NEWLY PROMOTED CHIEF OF POLICE ADAM FOSTER

City Clerk Swindell administered the Oath of Office to newly promoted Chief of Police Adam Foster.

City Council recognized newly promoted Chief of Police Adam Foster, and presented him with a Certificate of Recognition from Congresswoman Young Kim.

Chief of Police Foster introduced his family members. He thanked the City Council, City Manager, former Chiefs of Police, and his family for their support. He indicated Police Department retiree recognitions would soon be held.

PUBLIC COMMENTS: None

CONSENT CALENDAR:

Moved by Councilmember Gomez, seconded by Mayor Pro Tem Medrano, and CARRIED (3-0) TO APPROVE CONSENT CALENDAR ITEMS 1 THROUGH 14.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Espinoza, Mayor Pro Tem Medrano, Councilmember Gomez

NOES: NONE

ABSTAIN: NONE

ABSENT: Councilmember Shaw, Councilmember Simonian

1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.
2. APPROVE DENIAL OF LIABILITY CLAIM OF CHERYL GARNIER FOR BODILY INJURY

That the City Council deny the claim of Ms. Cheryl Garnier in order to set a definite six-month Status of Limitations date.

3. APPROVE CITY COUNCIL OF THE CITY OF LA HABRA MINUTES

That the City Council approve the City Council of the City of La Habra Minutes of

- A. June 7, 2021
- B. June 21, 2021
- C. July 6, 2021

4. APPROVE RESOLUTIONS AND THE ISSUANCE OF A LIVE ENTERTAINMENT PERMIT FOR 370 EAST WHITTIER BOULEVARD FOR A ONE-YEAR PERIOD

That the City Council:

- A. Consider and approve the Live Entertainment Permit for 370 East Whittier Boulevard for a one-year period, subject to conditions; and
- B. APPROVE AND ADOPT **RESOLUTION NO. 6019** ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA, CALIFORNIA, APPROVING THE LIVE ENTERTAINMENT PERMIT FOR 370 EAST WHITTIER BOULEVARD FOR A ONE-YEAR PERIOD, SUBJECT TO CONDITIONS.

5. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH TOWNSEND PUBLIC AFFAIRS (TPA) FOR LEGISLATIVE ADVOCACY AND GRANT FUNDING SERVICES

That the City Council approve and authorize the City Manager to execute a professional services agreement with Townsend Public Affairs (TPA) to conduct legislative advocacy and grant funding services for the City.

6. APPROVE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) GOVERNING BOARD RESOLUTION FOR FEDERAL GRANT YEARS (FYs) 2020, 2021, AND 2022

That the City Council:

- A. Approve and adopt a resolution authorizing the City Manager or Director of Finance or Chief of Police to serve as the City's "Authorized Agents" for the Emergency Management Performance Grant (EMPG) project as follows: APPROVE AND ADOPT **RESOLUTION NO. 6020** ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA AUTHORIZING THE CITY MANAGER, OR DIRECTOR OF FINANCE, OR CHIEF OF POLICE TO SERVE AS THE CITY'S AUTHORIZED AGENTS TO EXECUTE FOR AND ON BEHALF OF THE CITY OF LA HABRA ANY ACTIONS NECESSARY FOR THE PURPOSE OF OBTAINING FEDERAL FINANCIAL ASSISTANCE PROVIDED BY THE FEDERAL DEPARTMENT OF HOMELAND SECURITY FOR THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) FOR FEDERAL GRANT YEAR 2020, FEDERAL GRANT YEAR 2021, AND FEDERAL GRANT YEAR 2022; and
- B. Approve and authorize any of the designated Authorized Agents to execute EMPG related Grant Assurances, Certification, Terms and Conditions, and Agreements to transfer funds for Federal Grant Years 2020, 2021, and 2022.

7. APPROVE PROVIDING ONE-TIME LUMP SUM PAY ADJUSTMENTS FOR CERTAIN ESSENTIAL PART-TIME EMPLOYEES

That the City Council authorize the City Manager to issue one-time lump sum pay adjustments to certain essential part-time employees who continued to work throughout the COVID-19 pandemic amid "Safer at Home" orders issued by the State of California.

8. APPROVE NOTICE OF COMPLETION FOR THE ANNUAL PARKING LOT RESURFACING FISCAL YEAR 2019-2020 (OESTE PARK), PROJECT NO. 1-P-20

That the City Council approve the Notice of Completion for the Annual Parking Lot Resurfacing Fiscal Year 2019-2020 (Oeste Park), Project No. 1-P-20, and authorize staff to send for recordation.

9. APPROVE TO ACCEPT RIGHT-OF-WAY GRANT DEED FOR 1950 WEST LA HABRA BOULEVARD

That the City Council:

- A. Approve to accept the offer of a dedication of additional right-of-way at 1950 West La Habra Boulevard; and
- B. Approve and authorize the recordation of the Grant Deed with the County of Orange.

10. APPROVE AND AUTHORIZE THE CITY MANAGER TO ENTER INTO AGREEMENTS WITH AGA ENGINEERS, INC., AND ADVANTEC CONSULTING ENGINEERING, INC., FOR PROFESSIONAL CONSULTANT TRAFFIC AND TRANSPORTATION ENGINEERING SERVICES FOR FISCAL YEAR 2021-2022 THROUGH FISCAL YEAR 2026-2027

That the City Council:

- A. Approve and authorize the City Manager to enter into an agreement with AGA Engineers, Inc., Fullerton, California, in the annual amount of \$85,000 to provide professional consultant traffic and transportation engineering services for the City of La Habra Fiscal Year 2021-2022 through Fiscal Year 2026-2027; and authorize staff to issue an annual purchase order to AGA Engineering, Inc., for Fiscal Year 2021-2022 through 2026-2027 in the amount of \$85,000; and
- B. Approve and authorize the City Manager to enter into an agreement with ADVANTEC CONSULTING ENGINEERS, Inc., of Irvine, California, in the annual amount of \$25,000 to provide professional consultant traffic and transportation engineering services for the City of La Habra Fiscal Year 2021-2022 through Fiscal Year 2026-2027; and authorize staff to issue an annual purchase order to ADVANTEC CONSULTING ENGINEERS, Inc., for Fiscal Year 2021-2022 through 2026-2027 in the amount of \$25,000.

11. APPROVE A CONTRACT AND ISSUANCE OF A PURCHASE ORDER WITH GAUCI LANDSCAPING FOR LANDSCAPE MAINTENANCE IN THE AMOUNT OF \$224,992, AND APPROVE A CONTRACT AND ISSUANCE OF A PURCHASE ORDER WITH COMPLETE LANDSCAPE CARE, INC., FOR LANDSCAPE MAINTENANCE IN THE AMOUNT OF \$126,000

That the City Council:

- A. Approve and authorize the City Manager to execute a contract with Gauci Landscaping for Landscape Maintenance of certain City owned parks, government buildings, and reservoirs;
 - B. Approve and authorize the City Manager to issue a purchase order in the amount of \$224,992 utilizing the adopted Fiscal Year 2021-2022 funds for landscape maintenance from the Park Maintenance budget to Gauci Landscaping, of La Habra, California, for the provision of landscape maintenance services;
 - C. Approve and authorize the City Manager to execute a contract with Complete Landscape Care, Inc., for Landscape Maintenance of entry markers, medians, parkways, and mowing-only of certain City parks; and
 - D. Approve and authorize the City Manager to issue a purchase order in the amount of \$126,000 utilizing the adopted Fiscal Year 2021-2022 funds for landscape maintenance from the Park Maintenance budget to Complete Landscape Care, Inc., of Whittier, California, for the provision of landscape maintenance services.
12. APPROVE AN AGREEMENT TO PROVIDE VEHICLE MAINTENANCE AND REPAIR SERVICES FOR THE CITY OF LA HABRA HEIGHTS

That the City Council approve and authorize the City Manager to enter into an agreement to provide vehicle maintenance and repair services for the City of La Habra Heights.

13. APPROVE THE PURCHASE AND INSTALLATION OF PHASE ONE OF A NEW MUSEUM EXHIBIT AT THE CHILDREN'S MUSEUM AT LA HABRA ENTITLED "CENTENNIAL FARM"

That the City Council approve and authorize the City Manager to execute a purchase order in the amount of \$62,000 with Contrast Media Agency for the purchase and installation of the first phase of five planned phases of a new museum exhibit at the Children's Museum at La Habra entitled "Centennial Farm."

14. WARRANTS: APPROVE NOS. 00130450 THROUGH 00130759 TOTALING \$1,714,725.57; AND WIRE TRANSFERS: APPROVE WIRE TRANSFERS DATED JUNE 24, 2021 TOTALING \$1,013,233.87

Approve Nos. 00130450 through 00130759 totaling \$1,714,725.57; and Approve Wire Transfers dated June 24, 2021 totaling \$1,013,233.87.

CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION: None

PUBLIC HEARINGS:

1. DULY NOTICED PUBLIC HEARING TO CONSIDER THE PROPOSED SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2019-2020 ACTION PLAN TO INCLUDE THIRD ROUND OF COMMUNITY DEVELOPMENT BLOCK GRANT-CORONAVIRUS (CDBG-CV3) FUNDS

Housing Specialist Louie presented the staff report.

There was no City Council discussion.

Mayor Espinoza opened the public hearing at 6:56 p.m. There being no public testimony the public hearing was closed.

Moved by Mayor Pro Tem Medrano, Seconded by Councilmember Gomez, AND CARRIED (3-0) THAT THE CITY COUNCIL CONSIDER AND APPROVE A SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2019-2020 ACTION PLAN TO INCLUDE A THIRD ROUND OF COMMUNITY DEVELOPMENT BLOCK GRANT-CORONAVIRUS (CDBG-CV3) FUNDS TO BE UTILIZED TO HELP PREVENT, PREPARE FOR, AND RESPOND TO COVID-19 IMPACTS.

Said motion CARRIED (3-0) by the following roll call vote:

AYES: Mayor Espinoza, Mayor Pro Tem Medrano, Councilmember Gomez
NOES: NONE
ABSTAIN: NONE
ABSENT: Councilmember Shaw, Councilmember Simonian

CONSIDERATION ITEMS:

1. CONSIDER APPROVAL OF A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF BONDS TO REFUND CERTAIN PENSION OBLIGATIONS OF THE CITY, APPROVING THE FORM AND AUTHORIZING THE EXECUTION OF A TRUST AGREEMENT, AND AUTHORIZING JUDICIAL VALIDATION PROCEEDINGS RELATING TO THE ISSUANCE OF SUCH BONDS

Deputy Director of Finance Ponvanit presented the staff report.

City Council discussion included confirmation of the process and timeline for validation proceedings and when the item would be brought back to City Council.

Mayor Espinoza invited the public to testify at 7:00 p.m. There was no public testimony.

Moved by Councilmember Gomez, Seconded by Mayor Pro Tem Medrano, AND CARRIED (3-0) TO APPROVE AND ADOPT **RESOLUTION NO. 6021** ENTITLED: A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF BONDS TO REFUND CERTAIN PENSION OBLIGATIONS OF THE CITY, APPROVING THE FORM AND AUTHORIZING THE EXECUTION OF A TRUST AGREEMENT, AUTHORIZING JUDICIAL VALIDATION PROCEEDINGS RELATING TO THE ISSUANCE OF SUCH BONDS AND AUTHORIZING ACTIONS RELATED THERETO.

Said motion CARRIED (3-0) by the following roll call vote:

AYES: Mayor Espinoza, Mayor Pro Tem Medrano, Councilmember Gomez
NOES: NONE
ABSTAIN: NONE
ABSENT: Councilmember Shaw, Councilmember Simonian

2. CONSIDER THE DESIGNATION OF VOTING DELEGATE AND ALTERNATES TO THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

Assistant to the City Manager Ferrier presented the staff report.

Mayor Espinoza invited the public to testify at 7:03 p.m. There was no public testimony.

Councilmember Gomez nominated Mayor Espinoza as voting delegate, and Mayor Pro Tem Medrano as first alternate voting alternate to attend the League of California Cities (LOCC) Annual Conference in Sacramento, September 22-24, 2021. There were no other nominations.

Moved by Councilmember Gomez, seconded by Mayor Pro Tem Medrano, and CARRIED (3-0) TO CLOSE NOMINATIONS AND CAST A UNANIMOUS BALLOT TO APPROVE TO DESIGNATE MAYOR ESPINOZA AS VOTING DELEGATE, MAYOR PRO TEM MEDRANO AS FIRST VOTING ALTERNATE VOTING DELEGATE TO ATTEND THE LEAGUE OF CALIFORNIA CITIES (LOCC) ANNUAL CONFERENCE IN SACRAMENTO, SEPTEMBER 22-24, 2021.

Said motion CARRIED by the following roll call vote:

AYES: Mayor Espinoza, Mayor Pro Tem Medrano, Councilmember Gomez
NOES: NONE
ABSTAIN: NONE
ABSENT: Councilmember Shaw, Councilmember Simonian

MAYOR'S COMMUNITY CALENDAR:

Mayor Espinoza made the following announcements:

- Safely Reopening California with Common Do's and Don'ts for Daily Life.
- La Habra COVID-19 Vaccination Clinic on an intermittent basis at various locations.
- La Habra Splash Pads at Brio and Oeste Parks are open by reservation only.
- La Habra Concerts in the Park will be held on Thursday, July 22, 2021, at Portola Park.
- La Habra Movies in the Park will be held on Friday, July 23, 2021, at Montwood Park and Sunday, August 15, 2021, at Oeste Park.

COMMENTS FROM STAFF: None

COMMENTS FROM COUNCILMEMBERS:

Councilmember Gomez welcomed Interim Director of Community & Economic Development Director David Crabtree. He thanked Community Services Director Fujio and Community Services Manager Albarian for their hard work with the Concerts in the Park and the Movies in the Park. He thanked Public Works Director Saykali for the Household Hazardous Waste event held recently. He thanked Director of Finance Shannon and Director of Human Resources Balderrama for their work with the employee negotiations. He thanked Director of Human Resources Balderrama for serving as Acting City Manager while City Manager Sadro was on vacation. He congratulated the La Habra Host Lions Club on the success of its Pasta Fest & Car Show. He complimented the Beautification Committee members on their continued civic involvement.

Mayor Pro Tem Medrano congratulated the Director of Community Services Fujio and Community Services Manager Albarian on a successful 4th of July Fireworks Show. He congratulated the La Habra Host Lions Club on the success of its Pasta Fest & Car Show. He thanked the Community Services Department for their hard work with the Concerts in the Park. He thanked City staff for their hard work.

Mayor Espinoza spoke regarding her participation in the City facilities and parks tour with the Community Services Commission, and thanked the Community Services Commissioners for their participation. She thanked City staff for their hard work. She welcomed Interim Director of Community & Economic Development David Crabtree.

ADJOURNMENT: Mayor Espinoza adjourned the City Council meeting at 7:13 p.m., to Monday, August 2, 2021, at 5:30 p.m. in the City Council Closed Session Room 112c, 100 East La Habra Boulevard, followed by the Regular Meeting at 6:30 p.m. in the City Council Chamber.

Respectfully submitted,

Laurie Swindell, CMC
City Clerk