

La Habra Beautification Committee

Meeting Minutes
Thursday, July 28, 2021

Opening

The regular meeting of the La Habra Beautification Committee was called to order at 4:00 p.m. on Thursday, July 28, 2021 in La Habra City Hall Atrium Conference Room by Lavenia Wilson.

Present

Lavenia Wilson – Chair

Carol Nigsarian – Committee Member

Manny Munoz – Committee Member

Nikki Aiello – Vice Chair

Sam Kotob – Committee Member

Kim Albarian – Community Services Manager

Absent:

Elizabeth Otero (Unexcused)

Approval of Agenda

The agenda was unanimously approved as distributed.

Consideration Items

1. Discussion of Committee Member Responsibilities
 - a. Carol made a recommendation that a cut off time of when a committee member can show past the start of the meeting and still be counted as present After discussion the group agreed to 10 minutes. If the committee members communicated prior to the meeting start that they need more that 10 minutes, depending on the amount of time missed the committee can agree to grant more time.
 - b. Carol inquired if excused absences count against the 80% requires attendance. After discussion the group agreed that these would not be counted.
 - c. Carol recommended that each committee member must submit at least 1 nomination per meeting. Nominations need to be emailed to Kim by 8 am the day prior to the scheduled meeting. If members do not email them, they need to provide color photos of the nomination to the schedule meeting.
2. Email format for submission
 - a. Lavenia recommended that we adopt a template for emailed nominations.

- b. All emails should be sent to all committee members, Kim Alberian, and Andrea Lira
 - c. Subject line should read: District [Number] – [Date of meeting]
 - d. Body of email should include address and pictures
- 3. Kim Albarian commented that Andrea Lira delivers the certificate and sign to beautification awardees who cannot attend the city council meetings.
- 4. Sam asked the committee what guidelines have been used in the past to select nominees. Past committee members replied that they look at the overall exterior of the houses/business as well as noticed improvements to the exteriors.
- 5. Kim said she would update they Bylaws and bring it to the next meeting for committee approval
- 6. District 2 Beautification Award:
 - a. Each member reviewed the nominations and voted.
 - b. Nominations:
 - i. 311 Rose Ave
 - ii. 1801 E. Vertigo Ave
 - iii. 219 N. Orange St.
 - iv. 1100 Woodcrest Ave
 - v. 280 Capella Ave
 - vi. 330 N. Fonda St.
 - vii. 1810 E. Mateo Ave
 - c. The following properties were selected:
 - i. 311 Rose Ave
 - ii. 1801 E Vertigo Ave
- 7. Kim Albarian provided an update on city programs:
 - a. Summer Concerts doing well
 - i. 7/29/21 – expect a big turnout, featuring a Bruno Mars tribute band to take stage at 6:45 pm
 - ii. 8/5/21- Mariachi Band
 - b. Lions Pasta Fest – marked at a successful event. All monies to go to senior activities for La Habra.
 - c. National Night Out will be at Portello Park on 8/3/21 from 5 pm to 8 pm. There will be food, music, and members of the La Habra Police Dept.
 - d. La Habra day camp is ongoing. COVID precautions have limited the number of kids allowed to participate. There is waiting list. Program ends 8/14/21
 - e. Fourth of July city celebration was successful. Pictures of Lavenia and her family were published in the La Habra Journal.
 - f. Fall and winter activities are being planned now. Staff is not sure what kind of restrictions will be necessary due to COVID.
 - g. At this time there are no scheduled COVID vaccine pods in the city of La Habra.
 - i. The plan is to schedule some mobile pods
 - ii. La Habra has a lower vaccination rate compared to other cities in the county.
 - h. City plans to bring back more classes with an increased amount of spaces.
- 8. Committee members must provide nominations for District 3 by 8 am on August 18th.

Adjournment

Meeting was adjourned at 4:30 p.m. by Lavenia Wilson. The next general meeting will be at 4:00 p.m. on August 19th in the Atrium Conference Room within City Hall.

Minutes submitted by: Nikki Aiello

Approved by: Kim Albarian and Lavenia Wilson